

EGBP

BUILDING SURVEYORS



BAIRNSDALE | TRARALGON | CASTLEMAINE

I/WE,, OWNER/S OF THE PROPERTY:

AT:.....

UNDERSTAND THAT I/WE CAN APPOINT A BUILDING SURVEYOR OF MY/OUR OWN CHOOSING

(AS PER SECTION 78 OF THE BUILDING ACT 1993)

AND HERBY REQUEST THAT

BRIAN ROSS, BUILDING SURVEYOR OF EAST GIPPSLAND BUILDING PERMITS Vic P/L (EGBP BUILDING SURVEYORS)

BE APPOINTED AS THE RELEVANT BUILDING SURVEYOR FOR ALL BUILDING WORKS TO BE COMPLETED AT THE ABOVE PROPERTY GOVERNED BY THIS PERMIT APPLICATION.

SIGNATURE/S.....DATE:.....

PLEASE NOTE: THIS APPOINTMENT OF THE BUILDING SURVEYOR MUST BE COMPLETED AND SIGNED BY THE OWNER PRIOR TO THE APPLICATION OF A BUILDING PERMIT

BAIRNSDALE (HEAD OFFICE)
30 MACLEOD STREET
PO BOX 1495
BAIRNSDALE 3875
PH 51530199
bairnsdale@egbp.com.au

TRARALGON
20 BREED STREET
PO BOX 304
TRARALGON 3844
PH 51765599
traralgon@egbp.com.au

CASTLEMAINE
3 JOHNSTONE STREET
PO BOX 427
CASTLEMAINE 3450
PH 54724998
castlemaine@egbp.com.au

APPLICATION FOR A BUILDING PERMIT

BUILDING ACT 1993 – BUILDING REGULATIONS 2018
FORM 1 – REGULATION 24

ALL HIGHLIGHTED FIELDS MUST BE COMPLETED

To: **Brian Ross** (Relevant Building Surveyor) BS-U1274

From:
Applicant - Name: **ACN/ARBN:**
Applicant Postal address: **Postcode:**
Is the applicant a lessee or licensee of Crown land to which this application applies (Yes/ No)
Lessee responsible for building work:
Contact Person: **Phone:**
Email:

Owner name:
ACN/ARBN:
Owner Postal address: **Postcode:**
Contact Person: **Phone:**
Email:

OWNER BUILDER (if applicable): I intend to carry out the work as an owner builder (Yes / No):
VBA owner builder consent number (if over \$16,000):

Builder: (if applicable) Name:
ACN/ARBN: **Building Practitioner Registration no:**
Postal address: **Postcode:**
Contact person: **Phone:**
Email:
Natural Person for serving notices, orders and directions if builder is registered as body corporate:
Name:
Postal address: **Postcode:**
Phone: **Email:**

Building Practitioners and/or Architect
(a) To be engaged in the building work
Name: **Category/Class:** **Registration No:**
(If a registered domestic builder carrying out domestic building work attach details of the required insurance)
(b) Who were engaged to prepare documents forming part of the application for this permit
Name: **Category/Class:** **Registration No:**

Property details:
No: **Street/Road:** **Postcode:**
Lot/s: **LP/PS:** **Volume/Folio:** / **Crown Allotment:**
Section: **Parish:** **County:** **Municipal District:**
Land owned by the Crown or a public authority (Yes / No)

Nature of Building Work (Please tick one)

Construction of a new building	<input type="checkbox"/>	Alterations to an existing building	<input type="checkbox"/>
Demolition of a building	<input type="checkbox"/>	Removal of a building	<input type="checkbox"/>
Extension to an existing building	<input type="checkbox"/>	Change of use of an existing building	<input type="checkbox"/>
Re-erection of a building	<input type="checkbox"/>	Other	<input type="checkbox"/>
Construction of a swimming pool or spa safety barrier	<input type="checkbox"/>		<input type="checkbox"/>

Description of Proposed Works:.....
Proposed Use of Building:

Cost of building work:
Is there a contract for the building work? Yes/No If yes, please state contract price \$.....
If no, state the estimated cost of the building work (including the cost of labour and materials) and attach the details of the method of estimations.\$.....

Stage of Building Work:
Is the application to permit a stage of the work? YES/NO
If yes, Extent of stage:
Value of building work for this stage: \$.....

Area of allotment:M² **Area of new building work:**.....M² **Area of existing buildings:**M²

All Building Permit applications require proof of ownership, including title and plan and any other document relating to the title.

If you would like EGBP to purchase any of the following documents on your behalf, please indicate by ticking in the appropriate box below:

Copy of Title \$33 Copy of Plan of Subdivision \$33 Covenant or 173 Agreement (if applicable) \$33

Please note: Prices are per item and inclusive of GST

* Extra charges may be incurred if insufficient property details are provided prior to title/plan search.

Scope of Appointment – Mandatory Services of Relevant Building Surveyor

- Assess the application under the Act Building regulations and Building Code of Australia deemed to satisfy relevant controls. If relevant, issue the Building Permit
- Collect and remit the applicable Building Permit levy to the Victorian Building Authority
- Conduct mandatory inspections and issue statutory directions as necessary for proper completion of works. These inspections will be undertaken by EGBP internally, or by subcontractors, at the discretion of EGBP.
- Issue the applicable occupancy permit or certificate of final inspection
- Provide copies of all relevant documentation to the council

Note 1 1/ we the owner/s seek the services of EGBP Building Surveyor, and confirm Brian Ross as the Relevant Building Surveyor for the works accompanying this Building Permit Application. I/we also confirm that no other Building Surveyor has been appointed for these works.

Note 2 Any enforcement action necessary will be charged at the standard rate, this may include but is not limited to; additional inspections, notices, orders and attendance at any hearing or responding to the Victorian Building Authority. Cost of these services is as follows GST INC: Direction \$440, Notice \$440 and Orders \$440, any other action will be charged at the standard rate of \$220 per hour plus any travel expenses.

Note 3 Inspections carried out will be the minimum required to ensure compliance with the Act and Regulations, NOT supervision of all the work. It is the responsibility of the builder to construct the building fully in accordance with the approved permit documents. Variations must be approved by the RBS prior to construction and those variations that require further document survey and assessment/and or approval will incur an additional fee of \$250 GST INC plus any travel expenses. This includes, but is not limited to, amended documents.

Note 4 If an owner-builder, there are restrictions on the sale of the building under section 137B of the **Building Act 1993**. Section 137B prohibits an owner-builder from selling a building on which domestic building has been carried out within 6.5 years from the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Victorian Building Authority maintains a current list of domestic insurance providers.

Note 5 I/we acknowledge EGBP are **NOT** Estimators, Quantity surveyors, project managers or site supervisors.

Note 6 I/we acknowledge **OUR** duty to provide a safe workplace for employees & subcontractors.

Note 7 ACN: Australian Company Number ARBN: Australian Registered Body Number

PLEASE NOTE: A builder can no longer sign this form prior to written authorisation from the owner to appoint the building surveyor.

See vba.gov.au for more details

I accept I will receive documents electronically unless otherwise stated.

Signature of Owner or Applicant

PRINT NAME:.....

Signature: **Date:**

BAIRNSDALE (HEAD OFFICE)
30 MACLEOD STREET
PO BOX 1495
BAIRNSDALE 3875
PH 51530199
bairnsdale@egbp.com.au

TRARALGON
20 BREED STREET
PO BOX 304
TRARALGON 3844
PH 51765599
traralgon@egbp.com.au

CASTLEMAINE
3 JOHNSTONE STREET
PO BOX 427
CASTLEMAINE 3450
PH 54724998
castlemaine@egbp.com.au